



## Information for move in

### Move-in:

You can move into the dormitory at the following times:

Mon: 8:00 -17:00 / Tue: 13:30-17:00/ Wed: 8:00 -17:00/ Thu 8:00-16:00

Please inform us of your move-in date (date and time) 2 weeks before the start of the contract.

### Arrival:

If possible, travel by public transport. We are in the city centre, if you arrive by car Mo- Sa after 11 am in the morning, you need an access permit: <http://www.polizei.bs.ch/verkehr/strassenverkehr/zufahrt-innenstadt.html> The student house itself has no parking spaces for residents. You can use our staff car park to unload your luggage by arrangement.

### Bedding:

You must bring your own bed linen, pillow and duvet (duvet cover). If you do not bring your own duvet, etc. due to the mode of arrival or short duration of stay, we can provide this from our stocks (incl. suits) at a contribution towards expenses of CHF 100.00 per semester. Please let us know one week before you move in.

### Deposit & final cleaning fee:

A deposit of CHF 300.00 must be paid before moving in. This includes a one-off final cleaning fee of CHF 120.00. The deposit of CHF 180.00 will be returned to you at the end if you return the room properly and without damage.

### Short-term stay:

We do not charge a surcharge for short-term stays, but the final cleaning fee is always Fr. 120 - even for short-term stays.

### Terms of payment:

The rent must be paid in advance by the 5th of each month.

### We recommend that you set up a standing order with your bank.

Our bank details: PostFinance

IBAN: CH59 0900 0000 4003 5310 1

BIC: POFICHBEXXX

(Bank name: SwissPost - Postfinance, Nordring 8 - 3030 Bern - Switzerland) In favour of: Augustinus-Verein, Kath. student residence, Herbergsgasse 7, 4051 Basel

### Please additionally note UNCONDITIONALLY for transfers from abroad:

- All fees to be borne by the depositor  
If you enter BIC and IBAN, you will generally no longer incur any foreign charges from other European countries.
- **Currency Swiss Franc CHF** (If you cannot transfer in CHF, open an account after your arrival in Switzerland and transfer the amount in the first days of your stay).

### Key:

When you move in, you will receive your room key and a letterbox key. The loss of the keys is entirely at your expense and costs at least Fr 120.-, depending on the expense, more.

### Room protocol:

The room protocol provides information about the condition or defects in your room. On the basis of this report, we will remove the room when you move out. Any damage will be entirely at your expense.

### Insurance:

We strongly recommend that you take out private liability insurance. You are liable for any damage you cause to the house.

**We would like to draw your attention to the fact that you are obliged to register with the Einwohnerkontrolle Basel-Stadt - Spiegelgasse 6, 4051 Basel**

**We wish you a good start and that you feel comfortable with us.**